

# SECURITY PLAN ORDER FORM - Page 1 of 4

## BILL TO

COMPANY: \_\_\_\_\_

ATTENTION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

## SHIP TO

COMPANY: \_\_\_\_\_

ATTENTION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

EMAIL: \_\_\_\_\_

## YOU WILL BE INVOICED FOR THIS ORDER

Use PO # \_\_\_\_\_ (Optional)

Item Number	Description	Qty	Unit Price	Total
#SP232-PKG	Hazmat Security Plan Compliance Package - Revised 8/15/2010	1	\$239.00	\$239.00
#SP233	<b>Additional</b> National Threat Level Poster(s)		\$8.95	
<b>Note: Compliance Package will be shipped via UPS Ground transportation. Please allow 3 business days for order processing, prior to shipping.</b>			S/H	\$9.75
			TOTAL	

## IMPORTANT: This Security Plan Order Form (Page 1) and Worksheets (Pages 2 - 4) must be completed and submitted prior to your order being processed.

**172.802 (d):** Each person required to develop and implement a security plan in accordance with 49 CFR Subpart I must maintain a copy of the security plan (or an electronic file thereof) that is accessible at, or through, its principal place of business and must make the security plan available upon request, at a reasonable time and location, to an authorized official of the Department of Transportation or the Department of Homeland Security.

Name of Company (as it should appear in your plan)		# of Employees	Date Submitted
Business Street Address	City	State	Zip Code

**172.802 (b)(1):** The amended regulations require the identification by job title of the senior management official responsible for overall development and implementation of your security plan.

Name of Security Manager (Senior Management Official)	Job Title	Telephone Number (with Area Code)
---	-----------	-----------------------------------

**The PERS Security Plan Compliance Package** is intended for companies who offer or transport one or more of the following hazardous materials in **"large Bulk Quantities"**. For the purpose of security plans, this is now defined as a quantity greater than 792 gallons for liquids and gases (6,614 pounds for solids) in a single packaging such as a cargo tank motor vehicle, portable tank, tank car, or other bulk container. **Please indicate the materials offered or transported by your company in "large bulk quantities". Check all that apply:**

- |  |  |
|--|--|
| <input type="checkbox"/> <b>Propane / Liquefied Petroleum Gas</b><br>(Division 2.1, Flammable Gas)                           | <input type="checkbox"/> <b>Gasoline, Ethanol, or Ethanol and Gasoline Mixtures</b><br>(Class 3, Flammable Liquid, Packing Group II)                                   |
| <input type="checkbox"/> <b>Anhydrous Ammonia</b><br>(Division 2.2, with Inhalation Hazard)                                  | <input type="checkbox"/> <b>Other Class 3, Flammable Liquids in Packing Group II</b><br>(e.g., Methanol, Petroleum Crude Oil, or Petroleum Distillates n.o.s. in PGII) |
| <input type="checkbox"/> <b>Oxygen, Compressed or Refrigerated Liquid</b><br>(Division 2.2, with a subsidiary hazard of 5.1) | <input type="checkbox"/> <b>Ammonium Nitrate or Ammonium Nitrate Fertilizers</b><br>(Division 5.1 in Packing Group III)  |

# SECURITY PLAN WORKSHEET - Page 2 of 4

**Facility/Site Information (COPY FORM or "SAVE AS" THIS PDF FILE FOR PAGES 3-4 FOR EACH LOCATION YOU WANT REFERENCED IN YOUR PLAN)**

Name of Company			Location _____ of _____
Location Address	City	State	Zip Code

This facility is:     Operating Location with hazmat vehicles and/or storage     Unattended Satellite Storage Site

**Local, County and State Law Enforcement Information:**

Town/City Police Department	Emergency <b>911</b>	Telephone Number (with area code)
County Sherriff Department	Emergency <b>911</b>	Telephone Number (with area code)
State Police / Highway Patrol	Emergency <b>911</b>	Telephone Number (with area code)

**Additional Number to Report Suspicious Activity or Security Breach:**

<b>Local/Nearest FBI Field Office</b> ( <a href="http://www.fbi.gov/contact/fo/fo.htm">http://www.fbi.gov/contact/fo/fo.htm</a> )	Telephone Number (with area code)
<b>Federal Bureau of Investigation (FBI) - Washington Headquarters</b>	<b>800-225-5324</b>
<b>Transportation Security Administration (TSA) - Reporting Line</b>	<b>703-563-3240</b>
<b>Hazmat Emergency Response Telephone Number (PERS)</b>	<b>800-633-8253</b>

**List all hazardous materials subject to the security plan requirements (see back of flyer) that are handled at this facility:**

UN or NA Identification Number	Proper Shipping Name	Hazard Class or Division
UN or NA Identification Number	Proper Shipping Name	Hazard Class or Division
UN or NA Identification Number	Proper Shipping Name	Hazard Class or Division
UN or NA Identification Number	Proper Shipping Name	Hazard Class or Division
UN or NA Identification Number	Proper Shipping Name	Hazard Class or Division
UN or NA Identification Number	Proper Shipping Name	Hazard Class or Division
UN or NA Identification Number	Proper Shipping Name	Hazard Class or Division

## SECURITY PLAN WORKSHEET - Page 3 of 4

**172.802 (a):** Your security plan must include an assessment of transportation security risks for shipments of hazardous materials subject to the security plan requirements, **including site-specific or location-specific risks** associated with facilities at which the hazardous materials are prepared for transportation, stored, or unloaded incidental to movement, and appropriate measures to address the assessed risks. **Note: the following questions will help PERS better understand this facility and your procedures.**

- YES  NO Are large bulk quantities of hazardous materials loaded/unloaded at this facility?
- YES  NO Are cargo tank motor vehicles or other bulk hazmat vehicles parked at this facility at night /weekends?
- YES  NO Are parked cargo tank motor vehicles or other bulk hazmat vehicles kept locked after-hours?
- YES  NO Are the keys for cargo tank or other bulk hazmat vehicles kept in a secure location when not in use?
- YES  NO Does this facility have bulk storage tanks of materials subject to security plan requirements?
- YES  NO Does this facility only have fencing around storage tank(s) and valves, but not the facility perimeter?
- YES  NO Is the perimeter of this facility fenced. If so, what type (chain link, etc): \_\_\_\_\_
- If facility perimeter is fenced, list the number of vehicle access gates: \_\_\_\_\_
- YES  NO If facility perimeter is fenced, list the number of pedestrian access gates: \_\_\_\_\_
- YES  NO If applicable, are all access gates (vehicle/pedestrian) locked during non-business hours?

As applicable, describe your policy on what gates are open/closed/locked during normal business hours and after-hours:

- 
- YES  NO Is this a transloading facility where hazardous materials are loaded to or from rail/tank cars?
- YES  NO Do other businesses border this facility? If yes, does fencing separate the facilities:  YES  NO
- YES  NO Is this facility located near a major Interstate or major highway? Distance: \_\_\_\_\_
- YES  NO Do you post the PERS Emergency Response Telephone Number Sign(s) on this facility's fences or gates?
- YES  NO Do you post National Threat Level posters or Threat Level information at this facility?
- YES  NO Does this facility have video surveillance?
- YES  NO Does this facility have an alarm system?  Alarm only  Monitored by alarm company
- YES  NO Do your hazmat delivery vehicles have GPS or satellite tracking systems?
- YES  NO Does your company issue photo ID badges that must be displayed by employees?
- YES  NO Are visitors/contractors required to sign in/out at a designated location at this facility?
- YES  NO Are visitors/contractors provided a visitor badge that must be displayed while at this facility?
- YES  NO Are visitors/contractors escorted if near loading, unloading, storage, or hazmat vehicle areas?
- YES  NO Are your employees instructed to challenge unknown or suspicious persons in restricted hazmat areas?
- YES  NO Do your on-duty drivers communicate with their dispatcher/supervisor with a 2-way radio in truck?
- YES  NO Do your on-duty drivers communicate with their dispatcher/supervisor with a cell phone?
- YES  NO Are there any unique geography aspects of this facility that could affect security? Explain below:

---

---

---

---

---

**Please provide additional information on anything you view as "Site-Specific" risks associated with this facility and measures you will take to address these risks.**