

DRIVER QUALIFICATION FILE CHECKLIST

- Driver's Application For Employment
(49 CFR 391.21)

- Inquiry To Previous Employers – 3 Years
(49 CFR 391.23(A) (2) & (C))

- Inquiry To State Agencies – 3 Years
(49 CFR 391.23(A) (1) & (B))

- Inquiry To State Agencies – Annual
(49 CFR 391.25(A) & (C))

- Annual Review Of Driving Record
(49 CFR 391.25)

- Annual Driver's Certification Of Violations
(49 CFR 391.27)

- Driver's Road Test Certificate or Equivalent*
(49 CFR 391.31)

- Medical Examiner's Certificate*
(49 CFR 391.43)

- Multiple-Employer Drivers
(49 CFR 391.63)

*NOTE: DRIVERS MUST BE ISSUED COPIES OF THESE CERTIFICATES.
DRIVERS NEED ONLY HAVE A COPY OF THE MEDICAL EXAMINER'S
CERTIFICATE IN THEIR POSSESSION WHILE DRIVING