



# SECURITY PLAN ORDER FORM – Page 1 of 4

## BILL TO

COMPANY: \_\_\_\_\_  
 ATTENTION: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 PHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_

## SHIP TO

COMPANY: \_\_\_\_\_  
 ATTENTION: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 PHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_

## YOU WILL BE INVOICED FOR THIS ORDER

USE PO # (optional): \_\_\_\_\_

Item Number	Description	QTY	Unit Price	Total
#SP232-PKG	Hazmat Security Plan Compliance Package – Revised 2017	1	\$279.00	\$279.00
#NTAS	<b>Additional</b> National Terrorism Advisory System (NTAS) Poster(s)		\$11.95	
<b>For companies with multiple locations or for updates to previously created security plan, please contact us at 1-800-728-2482.</b> Packages will be shipping by <u>UPS Ground</u> . Please allow 5 business days for order processing prior to shipping.			S/H will be added after the weight of the package is determined.	

**IMPORTANT:** This Security Plan Order Form (Page 1) and Worksheets (Pages 2-4) must be completed and submitted prior to your order being processed.

**172.802(d):** Each person required to develop and implement a security plan in accordance with 49 CFR Subpart I must maintain a copy of the security plan (or an electronic file thereof) that is accessible at, or through, its principal place of business and must make the security plan available upon request, at a reasonable time and location, to an authorized official of the Department of Transportation or the Department of Homeland Security.

Name of Company (as it should appear on your plan):

Business Street Address:

Date Submitted:

City:

State:

Zip Code:

**172.802(b)(1):** The amended regulations require the identification by job title of the senior management official responsible for overall development and implementation of your security plan.

Name of Security Manager (Senior Management Official):

Job Title:

Telephone Number:



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The PERS Security Plan Compliance Package is intended for companies who offer or transport one or more of the following hazardous materials in “Large Bulk Quantities” (or in quantities subject to a security plan). For the purpose of security plans, this is defined as a quantity greater than 792 gallons for liquids and gases (6,614 pounds for solids) in a single packaging such as a cargo tank motor vehicle, portable tank, tank car, or other bulk container. **Please indicate the materials offered or transported by your company subject to security plan requirements. Check all that apply. If the materials you transport are not on this list, please call 1-800-728-2482.**

**Fireworks or Explosives**

(Division 1.1, 1.2, 1.3, 1.4, 1.5, 1.6)

**Division 2.1 Flammable Gases**

(Example: Propane, LPG, CNG)

**Class 3 (PG I and II) Flammable Liquids**

(Example: Gasoline, Methanol, Petroleum Crude Oil)

**Division 2.2 with a Subsidiary Hazard of 5.1**

(Example: Oxygen, compressed)

**Materials Poisonous by Inhalation**

(Example: Methyl Bromide)

**Anhydrous Ammonia**

(Division 2.2 Material with PIH)

**Division 5.1 (PG I or II) Materials**

(Ammonium Nitrate, Ammonium Nitrate Fertilizers)

**Division 6.1 Materials**

(Example: Arsenic)

**Facility/Site Information:**

**COPY FORM or “SAVE AS” THIS PDF FILE FOR PAGES 2-4 FOR EACH LOCATION YOU WOULD LIKE REFERENCED IN YOUR PLAN.**

Name of Company:		Location _____ of _____	
Location Address:		City:	
State:	Zip Code:	This Facility Is:	Operating Location with Hazmat Vehicles/Storage Unattended Satellite Storage

**Local, County, and State Law Enforcement Information:**

Town/City Police Department:	Emergency: <b>911</b>	Telephone Number (with Area Code):
County Sheriff Department:	Emergency: <b>911</b>	Telephone Number (with Area Code):
State Police Department:	Emergency: <b>911</b>	Telephone Number (with Area Code):

**Additional Numbers to Report Suspicious Activity or Security Breach:**

Local/Nearest FBI Office ( <a href="https://www.fbi.gov/contact-us/field-offices">https://www.fbi.gov/contact-us/field-offices</a> )	Telephone Number (with Area Code):
Federal Bureau of Investigation (FBI) – Washington Headquarters	<b>800-225-5324</b>
Transportation Security Administration (TSA) – Reporting Line	<b>703-563-3240</b>
Hazmat Emergency Response Telephone Number – PERS	<b>800-633-8253</b>

**List ALL Hazardous Materials subject to the security plan requirements that are handled at this facility:**

UN or NA ID Number	Proper Shipping Name	Hazard Class or Division
UN or NA ID Number	Proper Shipping Name	Hazard Class or Division
UN or NA ID Number	Proper Shipping Name	Hazard Class or Division
UN or NA ID Number	Proper Shipping Name	Hazard Class or Division

**If you have additional hazardous materials to list, please list them on page 4 of this worksheet in the Additional Information Section.**



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**172.802(a):** Your security plan must include an assessment of transportation security risks for shipments of hazardous materials subject to the security plan requirements, including **site-specific or location-specific risks** associated with facilities at which the hazardous materials are prepared for transportation, unloaded, and/or stored incidental to movement, and appropriate measures to address the assessed risks.

**NOTE: the following questions will help PERS better understand this facility and your procedures.**

YES NO Are large quantities of hazardous materials subject to the security plan requirements loaded/unloaded at this facility?

YES NO Are CTMVs or hazmat motor vehicles parked at this facility during nights or weekends?

YES NO Are parked CTMVs or Hazmat motor vehicles kept locked and the keys secure after hours?

YES NO Does this facility has bulk storage tanks or stored quantities of hazardous materials subject to the security plan requirements?

YES NO Does this facility only have fencing around the storages tank(s), valves, and/or storage areas, but **NOT** the facility perimeter?

YES NO If the answer to the above question is **NO**, then is the perimeter of the facility fully fenced?  
If so, what type? (ex: chain-link, barbed wire, etc.): \_\_\_\_\_  
If the facility perimeter is fenced, list the number of **vehicle** access gates: \_\_\_\_\_  
If the facility perimeter is fenced, list the number of pedestrian access gates: \_\_\_\_\_

YES NO If applicable, are all access gates closed and locked after hours?  
As applicable, describe your policy on what gates are open/closed/locked during business hours and after hours:  
\_\_\_\_\_

YES NO Is this a transloading facility where hazardous materials are loaded/unloaded from rail cars?

YES NO Do other businesses border this facility?  
If **YES**, does the fencing separate the facilities? YES NO

YES NO Is the facility located near a major interstate or highway?  
Name: \_\_\_\_\_ Distance: \_\_\_\_\_

YES NO Do you post the PERS Emergency Response Telephone Number Sign(s) at the facility?

YES NO Do you post the NTAS (National Terrorism Advisory System) Poster(s) at the facility?

YES NO Does this facility have video surveillance?

YES NO Does this facility have an alarm system?  
If **YES**, is it: Alarm Only Monitored by an alarm company

YES NO Do your hazmat vehicles have GPS or Satellite Tracking Systems?

YES NO Does your company issue photo ID badges that must be worn by employees while at the facility?

YES NO Are visitors/contractors required to sign in/out at a designated location at this facility?

YES NO Are visitors/contractors provided a visitors badge that must be displayed while at the facility?



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- YES NO Are visitors/contractors escorted if near hazmat loading, unloading, storage, or vehicle areas?
- YES NO Are your employees instructed to challenge unknown or suspicious persons in hazmat restricted areas?
- YES NO Do your on-duty drivers communicate with their dispatcher/supervisor via 2-way radio?
- YES NO Do your on-duty drivers communicate with their dispatcher/supervisor via cell phone?
- YES NO Are there any unique geography aspects of this facility that could affect security?  
If **YES**, please explain:

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**Please provide additional information about anything you view as “Site Specific Risks” associated with this facility and measures you will take to address these risks.**

**This vulnerability assessment was completed by:** \_\_\_\_\_